



**STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING OF THE  
FOOTHILL TRANSIT GOVERNING BOARD  
HELD IN THE 2ND FLOOR CONFERENCE ROOM OF THE  
FOOTHILL TRANSIT ADMINISTRATION OFFICE  
100 SOUTH VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790**

**Wednesday, January 18, 2012**

**7:45 AM**

**CALL TO ORDER**

1. Call to order. (12-0261)

**The meeting was called to order by Chair Herrera at 7:50 a.m.**

**PLEDGE OF ALLEGIANCE**

2. Pledge of Allegiance. (12-0262)

**Pledge of Allegiance was led by Member Tragarz.**

**ROLL CALL**

3. Roll call. (12-0263)

Present: Member Calaycay, Member Rosales, Member Lantz, Member Garcia, Member Bader, Member Tragarz, Member Paras-Caracci, Member Hanks, Member Garcia, Member Delach, Member Touhey, Member Chandler, Member Barakat, Member Shevlin, Member McAustin, Member Sternquist, Member Herrera, Member Parriott, Member Delgado, Member Wallach and Member Rodriguez

Excused: Member Tessitor, Member Quintero, Member Mendoza and Member De La Torre

**I. ADMINISTRATIVE MATTER**

4. Approval of minutes for the Special Governing Board Meeting of September 14, 2011. (12-0264)

**On motion of Member Calaycay, seconded by Member Paras-Caracci, unanimously carried, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**DRAFT**

## **II. PUBLIC COMMENT**

**5. Public Comment. (12-0265)**

**Michael Bourne addressed the Foothill Transit Governing Board.**

**Chair Herrera, acknowledged Mr. Nick Promponas, First Transit Senior Vice President.**

**Nick Promponas, First Transit Senior Vice President, addressed the Board and noted the great working relationship First Transit Inc. has with Foothill Transit. He wished everyone Happy New Year.**

## **III. PRESENTATIONS**

**6. FOOTHILL TRANSIT PROGRAM UPDATES**

**6.1 Recommendation to Receive and file the Foothill Transit Program Fiscal Year 2012 Budget Update & Review of Fiscal Year 2013 Budget. (12-0266)**

**Richard Hasenohrl, Director of Finance, presented this item and reported the following:**

- Fiscal Year 2012 budget presented for adoption in May 2011 is on track. Revenues are approximately \$2 million more than the amounts budgeted while expenditures are about equal to the budget.**
- Measure R is currently utilized to replace reduced grant subsidies and the CNG Excise Tax Credit has been extended only through December 31, 2011. Fiscal Year 2013 revenues have been increased 3% over current year levels.**
- Expenditures are anticipated to increase due to Foothill Transit's forthcoming execution of a new operation's contract for the Arcadia Facility. Previous contracts increase exceeded 8% or more; this increase is included in Fiscal Year 2013 projected expenditures.**
- Current budget includes additional service to improve on-time performance. Foothill Transit continues to maintain an efficient transit system and based on current projections it is anticipated that Fiscal Year 2013 business plan will be implemented without the need of service reductions or fare increases.**

**Member Mc Austin, City of Pasadena, inquired if previously reduced services can be restored. Doran Barnes, Executive Director, Foothill Transit Executive Board, responded reductions were based on stream lining and improving service; however, staff can explore the feasibility.**

**David Rodriguez, County of Los Angeles, inquired regarding expenditure increase for Fiscal Year 2013. Mr. Hasenohrl responded that increase is due to Foothill Transit executing a new operation's contract for the Arcadia Facility.**

**After discussion on motion of member Delach, seconded by Member Calaycay, unanimously carried, this item was received and filed.**

**6.2 Recommendation to Receive and file the Foothill Transit Program Update on Park & Ride Projects. (12-0287)**

**Roland Cordero, Director of Government Relations, presented this item and reported the following:**

**Industry Park and Ride Project**

- On August 12, 2011, the Federal Transit Administration (FTA) issued a letter concurring with Foothill Transit's assessment that the project is consistent with the requirement of categorical exclusion.**
- On November 2011, the City of Industry planning Director determined that the project will not have a significant effect on the environment and negative declaration was prepared and recommended for adoption. The City of Industry published the notice of intent to adopt the negative declaration which was available to the public for review from November 15 through December 7, 2011.**
- On December 8, 2011, the planning Commission and the City Council approved the project developmental plan and the zoning exceptions. In January 2012, the park structure design plans were submitted to the Los Angeles County Public Works for plan check review.**
- Based on the project schedule, construction is slated to begin mid May 2012 with an estimated eleven months construction period.**

**City of Azusa Park and Ride Project**

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- The Notice of Preparation (NOP) of Environmental Impact Report (EIR) was published in English and Spanish by the City of Azusa on November 14, 2011. The purpose of the NOP is to initiate early consultation and provide an opportunity for public agencies, stakeholders, organizations, and interested individuals to comment on the scope of environmental analysis.
  - As part of the EIR and environmental analysis process, the City of Azusa consulted with the Native American Heritage Commission for any impact the project may have relative to Native American Cultural Resources.
  - On November 17, 2011 the Commission issued a letter indicating that Native American Cultural Resources were not identified within the project area. Based on the project location and area of potential effect, the completion of the EIR and environmental assessment will be completed by September 2012.

#### West Covina Transit Center Park & Ride Project

- Several meetings have been held with West Covina, City Staff, the West Covina City Redevelopment Agency, Westfield, and Foothill Transit relative to the development of the memorandum of understanding.
- The proposed plan includes a 12 Bus berth transit center to be located on an existing surface parking lot located adjacent to the Westfield Mall. Park and Ride structure will accommodate approximately 500 parking stalls.
- Progress on this project is anticipated to slow down due to the recent California Supreme Court decision to dissolve the Community Redevelopment Agencies.

After discussion on motion of member Delach, seconded by Member Calaycay, unanimously carried, this item was received and filed.

#### IV. DISCUSSION ITEMS

##### 7. Reconnecting America (12-0288)

LaShawn Gillespie, Director of Planning, presented this item, and introduced Ms. Allison Brooks, Chief of Staff Reconnecting America, who attended the meeting.

Ms. Brooks, Chief of Staff Reconnecting America, reported she is responsible for overseeing all grants and contract work for her organization, as well as providing support in guiding the overall strategic direction of the organization.

**Ms. Brooks presented the main objective of Reconnecting America as follows:**

- **An Organization that transforms promising ideas into thriving communities, where transportation choices make it easy to get from place to place, where businesses flourish, and where people from all walks of life can afford to live, work, visit.**
- **A national nonprofit organization that advises civic and community leaders on how to overcome the challenges associated with community development, to create better communities for all. Reconnecting America develops research and innovative public policy, as well as convenes the players necessary to accelerate decision-making.**
- **Reconnecting America is a managing partner of the Center for Transit-Oriented Development, the only national nonprofit effort funded by Congress to promote best practices in transit-oriented development.**

**By common consent and there being no objection, this presentation was received and filed.**

**V. EXECUTIVE DIRECTOR COMMENT**

- 8. Comment by Mr. Doran Barnes, Executive Director, Foothill Transit Executive Board. (12-0267)**

**Mr. Barnes, reported the following:**

**The next Foothill Transit Annual Governing Board meeting is scheduled for May 9, 2012. Agenda items will include budget and election of cluster members.**

**The Foothill Transit Annual Local Bus Roadeo Competition is scheduled for March 28, 2012 at the Arcadia facility.**

**VI. GOVERNING BOARD MEMBER COMMENT**

- 9. Comments by Members of the Foothill Transit Governing Board. (12-0269)**

**Member Marlene Garcia, City of Baldwin Park, thanked Foothill Transit for their assistance in scheduling a bus stop near Kaiser Permanente, helping members of the public attain easy access to the hospital.**

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**Member Mc Austin, City of Pasadena, recognized Executive Board Member Chandler for his service on the Foothill Transit. Mr. Barnes and the Executive Board thanked Mr. Chandler for providing valuable time, expertise, and support to the Foothill Transit Board during his tenure.**

**Chair Herrera, reported that Judy Wright, a former Member of Foothill Transit, passed away on New Year's Day. Ms. Wright was considered the mother of Foothill Transit and was instrumental in helping the Foothill Transit organization come to life.**

**With the support of the County Supervisor Peter F. Schabarum, Congressman David Drier, and the members of our California delegation, Judy was able to secure this agency's future.**

**Memorial Services are planned for Saturday, January 28, 2012 at 2:00 p.m. at the Bridges Hall of Music on the Pomona College Campus.**

**Family members have asked that in lieu of flowers donations be made to Claremont Heritage, PO Box 742, Claremont 91711.**

**VII. ADJOURNMENT**

- 10.** Adjournment of the January 18, 2012 Foothill Transit Governing Board Meeting. (12-0270)

**There being no further business, the Foothill Transit Special Governing Board meeting was adjourned at 8:50 a.m. in memory of Judy Wright.**